

WELCOME TO THE 2009-2010 SCHOOL YEAR!

Park City High School

1750 Kearns Blvd

Park City UT 84060

Phone: (435) 645-5650 Fax: (435) 645-5659

Principal: Hilary Hays

Assistant Principal: Dave McNaughtan

Assistant Principal: John Hall

CTE Director: Janice Jones

Activities Director: Doug Payne

Please read through this entire letter. There is a lot of information included, but all of it is necessary. Please print and complete the appropriate forms and return to the high school during fee payment times.

Forms & Information on line: pchs.pcschools.us

Student Fee Payment Sheet - Complete the form and bring it with you to fee payment. Make your check payable to PCHS. Only checks or cash will be accepted.

Fees for sports participation can be paid with your registration fees or you can bring them to the main office. **Sports fees will not be accepted at TMIS this year. All sports fees will be paid at PCHS.** We recommend you pay only for the fall sports at this time. If you pay for an upcoming sport and your student decides not to participate, it will be your responsibility to apply for a refund. You will need the coach's approval to receive the refund.

If you are interested in signing your student up for drivers education, print an application from the web page and bring it to Barbara Swenson in the Main Office. More information is provided below.

Park City School District Fee Schedule - information only.

School Fees Notice – If you would like to apply for a fee waiver, please read this notice.

Fee Waiver Application – After reading the School Fees Notice, complete this form and see Donna McManus, the finance secretary, at fee payment day. **You will be required to provide proof of your need for a fee waiver at that time.**

FERPA - Family Education and Privacy Act Notification. This is an opt out paper. You have three options. The top portion of the form will not opt your student out. The second section will opt your student out of every item listed. If you only want your student opted out of the military

information, please mark the third section. Please remember to sign the form and print the name of your student on the form as well. Please return this form at fee payment day.

Pledge of Allegiance Opt Out Form - Each week Park City High School, during the Miner Morning television show, does a brief Pledge of Allegiance program. If you do not wish your student to participate in this program, then you must complete and sign the Pledge of Allegiance opt out form and return to the PCHS office.

Internet Use Form – **(SOPHOMORES ONLY)** – This form will need to be filled out, signed by a parent/guardian and returned to school before your student will be allowed to use the internet at school.

Health History – This information has been requested by the school nurse. Please complete and sign the form and return it at fee payment day.

Parking and parking passes - 12th graders will be given first consideration for on campus parking after staff needs are met. Seniors will not be guaranteed on campus parking. Some could be assigned to an alternative lot. Next in line will be juniors with licenses. Whatever space is left will be used to accommodate them. Sophomores will be given parking privileges only after the seniors and juniors are accommodated. This will probably be in October. Please see information and application regarding parking. All payments must be made before receiving a parking pass. **Proof of valid drivers license and payment will be required before receiving a parking pass.**

PTSO membership/directory forms - If you would like to join the PTSO, please complete the membership form. If you would like your information in the directory, please complete the Directory Information form. **Please note: if you checked part 2 of the Opt Out form (see above), you will not have your information listed in the directory.** Please turn this form in at fee payment day.

Newsletter - Also on the membership/directory forms, please note there is a section for receiving your newsletter by email, accessing it on line or picking up a copy in the main office. There will be no postal mail delivery of the newsletter again this year. Please make sure you complete this section. You do not need to be a member of the PTSO to sign up for the newsletter.

Boosters Club membership form - If you would like to join the Boosters club, please complete and bring the form to fee payment day. Please note there are several options for membership.

Booster Club Spirit Wear form – If you would like to purchase Park City High School spirit wear, please fill out this form and return it to the High School. Please include a separate check for this merchandise. All checks should be made payable to PCHS.

Booster Club Pavers Fundraiser form – If you would like to purchase Park City High School pavers, please complete this form and return it to the High School with your payment. Please include a separate check for the pavers. All checks should be made payable to PCHS.

Miner's Diner Info – There are several sheets of information from the school lunch program. There is an application for free and reduced fee school meals included in this information. If you need this service, please complete this form and return it at fee payment day.

Powerschool info - This two page document will give you the necessary information to access Powerschool to check the grades and attendance of your PCHS student. You will need a password and ID to log in. Each year the passwords are changed. This information will be sent to you in a mailing. When you receive this log in information, it will be very important to keep it in a safe place. Due to security reasons, the school will NOT be allowed to give you this information over the phone or email. You will have to come into the office to pick this information up or we will mail it to you. You are encouraged to use Powerschool often and become familiar with this educational tool in order to track the progress of your student.

Drivers Ed – Drivers education is offered as an after school program. There will be a class each quarter and one summer class. Twenty-five students will be allowed to sign up for each class. This is a first come first served program. The fee is \$130.00. Students must be 15 years and 3 months old at the start of class. A separate check will be required for payment of this class. Please make checks payable to PCHS. You must also fill out and turn in an application, along with your payment, to Barbara Swenson in the main office of the high school.

The following dates and times have been established for fee payments. Fee payments will take place in the Counseling Office Computer Lab. Please look for signs to direct you. You will enter from the side door of the counseling lab, not the main entrance.

Tuesday, August 18	Seniors
Wednesday, August 19	Juniors
Thursday, August 20	Sophomores
Friday, August 21	Make up

Last name A-G 8:30 - 10:00 * Last name H-O 10:00 – noon * Last name P-Z 1:00 - 3:00
The office will be closed from noon - 1:00 for lunch

General Information:

Student's Class Schedule – This will be mailed to you the first part of August. Please review your schedule carefully. Any students who have an error in their schedule can meet with counselors on a first come first served basis August 13th and 14th from 12:30 p.m. to 3:30 p.m.

Registration Information Update – This will be mailed to you the first part of August. Please read the current information column. If any changes need to be made, write them in the corrections column. Bring corrected form with you to fee payment day.

Lockers - Locker assignments will be made the first week of school. Please have your student come into the Attendance Office to get locker assignments.

Dress Standards At The High School - Many of you will be shopping for school clothing. Please keep in mind that your dress should be appropriate for school. You should be modest in appearance.

Avoid clothes that are extreme (too tight, too short, too bare, etc.). Clothing deemed to be in poor taste will not be tolerated.

Bus Passes - You must be 2 miles from the school to be eligible for this service. A bus pass will be available from your bus driver about the second week of school. If you are in an ineligible area but still need the bus services, you will need to contact the Transportation Office at 645-5660. There is a fee for the ineligible area service. This year there will be a replacement fee for lost and/or stolen bus passes.

School Pictures - Pictures will be taken AUGUST 31 AND SEPTEMBER 1. The photography company will provide a drape and tux for senior pictures. Students will be scheduled by English classes. Pictures will be paid for on picture day. Forms will be sent home with students prior to picture day. Retakes will be done on October 9.

If you have a senior student and they received a card from Lifetouch, this is an optional package. You do not have to participate in this program to have your picture in the yearbook. You will need to have your picture taken on August 31 or September 1 in order for your picture to be in the yearbook.

Medication/Asthma Policy - Please become familiar with the medication policy provided on the web site. At the high school the student is allowed to carry one day's supply of non-prescription (over the counter) medication with them. This medication must be in the original container. Prescription medicine must be left in the main office with a medication form completed and signed by the parent and physician. This medication must also be in the original container. If your student needs to carry an inhaler and/or have medicine left in the office, please go to the district web page, download the forms, complete them and return them to the high school.

First Day Of School –

7:15 – 7:37 – All students pick up finalized schedules outside the Main Office.

Period	From	To
1 Red	7:43 AM	8:21 AM
2 Red	8:27 AM	9:05 AM
3 Red	9:11 AM	9:49 AM
4 Red	9:55 AM	10:33 AM
Lunch	10:39 AM	11:29 AM
1 White	11:35 AM	12:13 PM
2 White	12:19 PM	12:57 PM
3 White	1:03 PM	1:41 PM
4 White	1:47 PM	2:25 PM

Modified schedule for Monday, August 24, 2009

Tuesday, August 25, 2009 will be a Red day schedule

Wednesday, August 26, 2009 will be a White day schedule

SCHOOL BEGINS MONDAY, AUGUST 24, 2009!