

## Park City High School

Registrar's Office  
1750 Kearns Blvd.  
Park City, UT 84060  
Tel: 435-645-5657  
Fax: 435-645-5658



### Welcome to Park City High School!

The faculty and staff would like to welcome your student and family to Park City High School and are excited to help him/her succeed. The counseling staff is here to meet all your needs for enrollment. Please help us make this process as smooth as possible by having all required documents with you and forms completed and signed. If you have questions, contact the Registrar, Jennifer Frink, at [jfrink@pcschools.us](mailto:jfrink@pcschools.us) or 435-645-5657 ext. 2067.

#### When can you pre-enroll for the next school year?

We begin accepting pre-enrollments on May 1. **The deadline to complete pre-enrollment, including the counselor appointment, is May 31.** Paperwork received after May 31 will not be reviewed until August due to graduation and end of year wrap-up. If you will be enrolling in August, please note that the August enrollment process is *different* (you will not use this packet; that enrollment information will be on our website by July 1).

#### Enrollment Paperwork

The following documents and forms are required for pre-enrollment, either by state law or the Park City School District. You must provide copies of everything listed below *at the time of enrollment*.

- Copy of Birth Certificate - Required for age, parent, and legal name verification
- Immunization Record - *See the enclosed letter for Utah's requirements*—they may be different from the state you are coming from. Your student must receive any missing shots *before* starting school.
- Residency Requirements Form and Proof of Residency - Your primary residence must lie within the Park City School District boundaries. *See the next page for more information.*
- Guardianship Papers - If the student's parents are divorced, provide a copy of the official court documents showing the custody agreement—you must be the child's primary-custodial or joint-custodial parent to enroll him/her in school. If you are not the student's birth parent, the Park City School District requires legal guardianship be obtained through the court system. Notarized letters are unacceptable in both cases.
- High School Transcript - A copy of the student's most recent transcript is required for discussing class placements and transfer of high school credits.
- Student Registration Form
- Request for Student Records Form (we will not request records from your previous school until August)
- Information for Counseling Office
- PHLOTE Survey Form

Return your completed enrollment packet to:

In person: Park City High School Registrar's Office (in the Counseling Center)

Email: Jennifer Frink, [jfrink@pcschools.us](mailto:jfrink@pcschools.us)

Fax: 435-645-5658

Mail: Park City High School, Attn: Registrar, 1750 Kearns Blvd, Park City, UT 84060

After the Registrar has received and approved all the required documents, she will set up an appointment for you and your student to meet with the counselor to select classes. ***Appointments will NOT be made until ALL required documents are received.***

## What Will Happen Next?

If you provide all the required forms and documents, as outlined above, and meet with a counselor to select classes, you will receive a Back-to-School registration letter in the mail the first week of August. **To complete your enrollment, you WILL need to complete the Back-to-School Registration activities in August.** Back-to-School Registration includes: online registration and policy agreements, payment of school fees, a parent electronic device orientation, and you'll need to provide an updated proof of residency document. Students will not receive their school laptop until the back-to-school registration is complete!

If you don't complete the pre-enrollment process by the May 31 deadline, or you don't get the Back-to-School letter in the mail, additional items are needed before your enrollment is complete. Contact the Registrar as soon as possible to avoid any delays in your student starting on the first day of school.

## Proof of Residency Requirement

To attend PCHS, students must be living within the Park City School District boundaries with their parents, custodial parent if divorced, legal guardian appointed by the court, or district-approved Foreign Exchange host parents. For a list of acceptable proof of residency documents, see the enclosed Residency Requirements Form.

If you will be looking for a home over the summer, you may pre-enroll **UNDER THE CONDITION that you will be LIVING in your new home, located within our district boundaries, by the first day of school.** Enrollment is NOT guaranteed until final proof of residency is received and approved. Please note that the following areas are outside of our district boundaries: Tollgate Canyon (and parts of Red Hawk Ranch) and all areas east of Hwy 40 and east of I-80, including Promontory, Brown's Canyon, Deer Mountain, Todd Hollow, Tuhaye, Mayflower, The Retreat, Park's Edge, and Jordanelle. If you're looking at a home outside our boundaries, you may apply for Non-Resident Enrollment (see below), but your application must be approved by the district before you can complete enrollment at the school.

After you have found your new home, email Jennifer at [jfrink@pcschoools.us](mailto:jfrink@pcschoools.us) with your new address, both physical and mailing (not all neighborhoods have mail delivery, so you may need to get a PO Box). Please do this before July 31, so we can mail our Back-to-School information to you the first week of August. If you don't find a home in our district boundaries, email Jennifer so she can un-enroll your student. (Jennifer will be checking email weekly over the summer.)

## Non-Resident Enrollment

If you don't live in the Park City School District boundaries, and you would like your child to attend PCHS, you must be approved for Open Enrollment by the District Office before enrolling at the school. Applications submitted December 1 through the third Friday of February will receive their acceptance/denial decisions by March 31. Applications submitted after the third Friday of February may not be decided until the Friday before the first day of school, and are subject to space availability. Open Enrollment Applications are available at the district office and on the district website: <http://www.pcschoools.us> > District menu > School Open Enrollment. Call the District Office at 435-645-5600 if you have questions.

## Transferring from Charter Schools

If your child is currently attending a local charter school, such as The Winter Sports School or Weilenmann (and you live in the district boundaries) and you would like them to enroll in a Park City School District school for the 2017-2018 school year, per district policy, you must notify the district in writing no later than June 30, 2017 of your intention to enroll your student. Your pre-enrollment paperwork will satisfy this requirement. If enrolling after June 30, 2017, you must complete an Open Enrollment form at the district office prior to enrolling at PCHS.

## **Course Offerings at PCHS**

The PCHS 2017-18 Course Catalog is on our website: <http://pchs.pcschools.us> > Registration menu > PCHS Course Catalog. For course offerings and descriptions, click on "2017-18 Course Offerings" in the menu on the left. Copies of the Senior, Junior, and Sophomore class registration forms can be downloaded and printed in preparation for your counselor appointment. There's a lot of good info in the catalog, including a student planning guide, graduation requirements, subject requirements by grade level, math and science pathway charts, and more.

## **Student Handbook and the PCHS Website**

A great way to learn about Park City High School is to read our Student Handbook, which includes school info, rules, and policies, including Attendance, Conduct and Discipline, Cell Phones, Dress Code, Lockers, Technology Access, and more. Go to <http://pchs.pcschools.us> > Students and Teachers menu > Student Handbook.

## **Athletics and Extracurricular Activities**

For information on school athletics and extracurricular activities, please visit our PCHS Athletics and Activities website at <http://parkcityminers.us/>. If you have further questions, contact our Athletics & Activities Director, Jamie Sheetz, at [jsheetz@pcschools.us](mailto:jsheetz@pcschools.us) or 435-645-5650.

Utah High School Activities Association (UHSA) Transfer Rule: Any student transferring from one high school to another shall lose eligibility for participation in Association-sponsored athletic activities (including varsity, junior varsity, sophomore and freshman) for twelve months from the first day of attendance at the new school. However, the Association has the discretion to waive all or part of the ineligibility based on evidence of hardship, such as a bona fide change in residence or other special circumstance. For information, contact Jamie Sheetz.

## **Park City High School Counseling Department**

The Counseling Department direct phone number is 435-645-5657 and the direct fax number is 435-645-5658.

### **Counselors:**

Dara Smith (Last Names A-G)  
Liz Moskal (Last Names H-Pa)  
Kristen Hall (Last Names Pe-Z)  
Diane Cashel (Park City Learning Center)  
Samantha Walsh (Crisis Intervention)

### **Staff:**

Pepper Elliot (Department Secretary)  
Jennifer Frink (Registrar)  
Heather Briley (Scholarship Advisor)

To reach the school Administration, Attendance Office, Finance Office, School Nurse, Athletics Director, or to get information on parking, lunch, and general school information, contact the Main Office at 435-645-5650.

For school bus information, contact the Transportation Department at 435-645-5660.

The District Office can be reached at 435-645-5600.

*Keep an eye on the PCHS website (<http://pchs.pcschools.us>) and the Park City School District website (<http://pcschools.us>) for up-to-date school and district information.*



Park City School District
Proof of Residency Requirement Form

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_ School: \_\_\_\_\_

Student's Home Address: \_\_\_\_\_

Name of parent/legal guardian with whom the student lives: \_\_\_\_\_

To be enrolled in a Park City School District school, families must provide documentation showing that their primary residence (the house in which they live) lies within the district/school boundaries. All students in all schools are required to provide proof of residency at registration each year. New proof of residency will be required if the student's family moves during the school year. Unscheduled home address checks may be done at the district's discretion to verify residency. This information is kept confidential and will be retained for the current school year only. By submitting proof of residency to your child's school, you certify that the information you provide is true and accurate. Evidence that false information was provided will result in immediate withdrawal of the student from school, no exceptions.

Parent/Legal Guardian's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submit this form and your proof document(s) to each child's school. All schools can make copies for you.

- All documents MUST INCLUDE: 1. The physical home address where the student lives, and 2. The parent or legal guardian's name (if divorced, the primary custodial parent or the custodial parent with whom the student lives the most; legal guardians must be court-appointed), and 3. All items marked with \* must be dated within 60 days.

Printouts of electronic bills are acceptable if it includes the service address, account holder's name, and the billing date. Financial information may be blacked out for your privacy. Schools have the right to request additional documentation.

ONE (1) of the following documents is acceptable:

- Power, Gas, or Water service bill\*, new service connection letter\*, or a verification of service/account holder letter\*
Current Lease or Rental Agreement (must include lease term dates, and be signed by both the tenant and landlord)
Current Homeowners or Renters Insurance policy
Home purchase contract or closing escrow papers (only for homes purchased within last 45 days). The school may request a copy of your first power or gas bill or homeowners insurance policy as back-up verification within 30 days.
Written communication from a government agency\* (assisted housing, Medicaid/CHIP, food stamps, unemployment)
Copy of your Non-Resident Enrollment/District Transfer approval letter AND a proof of residency document

OR, you may provide TWO (2) of the following documents if you can't provide any of the above:

- Current Summit County Property Tax Notice for primary improved residential property
Current vehicle registration or car insurance policy
Cable or satellite TV service bill\*
Home internet service bill\*
Home or cell phone service bill\*
Bank or credit card statement\*
Post office change of address confirmation letter\*
If these services are bundled with 1 provider, the bill only counts for 1 proof item.

The following do not establish residency:

- Letters from friends, relatives, or landlords
- A P.O. Box or UPS mail box in Park City
- Parent/guardian's workplace, business, or unimproved property located within school district boundaries

The proof of residency requirement does not apply to homeless students. The McKinney-Vento Homeless Education Assistance Act provides education services to homeless children and youth who lack a fixed, regular, adequate nightly residence. If you believe your family fits this exception, ask school personnel for a "Student Residency Questionnaire."

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## Immunization Requirements for School Enrollment

To attend school, a child must have proof of receiving Utah's required immunizations. **Students will NOT be permitted to attend school without providing proof of the required vaccines for their age group.\*** (UT Rule R396-100)

**Your child must meet the Utah School Immunization Requirements, or currently be on track:**

- 5 doses of DTP (4 doses if 4th dose was given on/after the 4th birthday)
- 1 Tdap (age 11-12, regardless of interval since the last tetanus/diphtheria containing vaccine)
- 4 doses of Polio (3 doses if 3rd dose was given on/after the 4th birthday)
- 2 doses of MMR (Measles/Mumps/Rubella)
- 2 doses of Hepatitis A
- 3 doses of Hepatitis B
- 2 doses of Varicella (history of chickenpox is acceptable, but *parent must sign the verification statement* on the school's official Pink Card immunization record)

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**\*Conditional Enrollment:** A child may be allowed to attend school *conditionally* if the child has received one dose of each required vaccine and be **on schedule** for subsequent immunizations. If one calendar month past due, the school must immediately exclude the child from school. (Utah Rule R396-100-7)

### Where to Get Immunizations in Park City:

- Summit County Health Department, 650 Round Valley Drive (near the Hwy 40 Park City exit), 435-333-1500. Walk-in immunization clinic on Wednesdays from 9-11am and 1-4pm or call for an appointment. Financial assistance may be available. Exemptions available.
- The People's Health Clinic, 650 Round Valley Drive, call 435-333-1850 for an appointment. Provides medical care to uninsured residents of Summit and Wasatch Counties. Habla Español.
- Snow Creek Medical Center, 1600 Snow Creek Drive (next to the Park City Market), 435-655-0055
- Redstone Health Center, 1743 W. Redstone Center Drive (behind Whole Foods), 435-658-9262
- Check with local pharmacies to see if they can provide vaccinations: Rite Aid (950 Iron Horse Dr, 435-649-9621), Park City Market (1500 Snow Creek Dr, 435-645-7916), Fresh Market (1760 Park Ave, 435-649-6264), or Smith's (1725 Uinta Way, 435-649-7606).

**Exemptions:** A child may be exempt from immunizations for medical or personal reasons. Exemption forms are available at the Summit County Health Department, 650 Round Valley Drive. The parent/guardian will present the **original WHITE copy** to the school, to be kept in the child's record. Photocopies and faxed exemption forms cannot be accepted. In the event of an outbreak, children who have claimed an exemption (or are on conditional enrollment) and have not received the immunization for which there is an outbreak are to be excluded from school. (Utah Code 53A-11-302)

*If you have questions, contact the School Nurse, the Summit County Health Department, or call the Utah Immunization Hotline at 1-800-275-0659.*

### STUDENT REGISTRATION FORM

Documents required for **new** student enrollment: -Proof of Residency, -Proof of Utah Immunizations, -Birth Certificate, -Legal Guardianship Papers (in cases of divorce or non-parent guardianship)

School: \_\_\_\_\_ Date: \_\_\_\_\_ Has the student been enrolled in PCSD before? -Yes -No

**Student's Full Legal Name:** \_\_\_\_\_ **Grade:** \_\_\_\_\_  
Last First Middle

**Gender:** -Male -Female Preferred Name/Nickname: \_\_\_\_\_ SSN (optional): \_\_\_\_\_

**Date of Birth** (mm/dd/yyyy): \_\_\_\_\_ **Place of Birth, if born outside of USA\*:** \_\_\_\_\_

\*If the student was not born in the United States, date of first U.S. school enrollment is required (mm/dd/yyyy): \_\_\_\_\_

**Ethnicity and Race:** The Federal Government requires that we obtain this information. **Part 1 AND Part 2 are required.** If you choose not to answer both, it will be necessary for us to use an observer identification method to complete the information.

**Part 1:** Is the student Hispanic or Latino? -Yes -No

**Part 2:** Choose **one or more** of the following races:  
 American Indian\* or Alaskan Native  
 Asian  
 Black or African American  
 Native Hawaiian or Other Pacific Islander  
 White

\*If American Indian, please indicate tribe: -Goshute -Navajo -Paiute -Northwest Band Shoshone -Ute -Other

**Home/Primary Phone:** \_\_\_\_\_ **Student's Phone (optional):** \_\_\_\_\_

**Home Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

To whom should mail be addressed? \_\_\_\_\_ Parent's preferred language: \_\_\_\_\_

Area/Neighborhood: \_\_\_\_\_ (call the Transportation Dept. with busing questions, 435-645-5660)

**Student lives with:** -Both Parents -Mother -Father -Mother/Step-Father -Father/Step-Mother -Legal Guardian

**Mother's Name:** \_\_\_\_\_ **Father's Name:** \_\_\_\_\_

- Daytime Phone: \_\_\_\_\_ - Daytime Phone: \_\_\_\_\_

- Cell Phone: \_\_\_\_\_ - Cell Phone: \_\_\_\_\_

- E-mail: \_\_\_\_\_ - E-mail: \_\_\_\_\_

**Marital status of birth parents:** -Single -Married -Separated -Divorced -Father deceased -Mother deceased

If either parent is re-married, and the step-parent may be responsible for the student, please provide their contact information:

Step-Father: \_\_\_\_\_ Step-Mother: \_\_\_\_\_

- Phone: \_\_\_\_\_ - Phone: \_\_\_\_\_

**Non-Parent Legal Guardian:** If student does not live with a parent, verification of official court order must be provided. Notarized statements from parents are *unacceptable*.

Guardian's Name: \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

**Second Parent Mailing:** If the student's parents live in separate households, and the joint/non-custodial parent would like to receive school mailings, please fill in the following:

Parent's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Street Address (if different): \_\_\_\_\_

Is the student the child of active-duty military parent(s)? -Yes -No      Does the student have refugee status? -Yes -No

**Last School Attended** (name, city/state): \_\_\_\_\_

Has the student received any of these services: -IEP/Special Education/Resource -504 -ELL -Gifted/Talented

Has the student been suspended or expelled from any school in the last 12 months? -Yes -No

Has the student ever skipped or repeated a grade? -Skipped grade level \_\_\_\_\_ -Repeated grade level \_\_\_\_\_

**Emergency Contacts:** Schools will always try to call parents first. You may have up to 3 other emergency contacts.

Contact #1: \_\_\_\_\_ Phone #: \_\_\_\_\_ Relationship: \_\_\_\_\_

Contact #2: \_\_\_\_\_ Phone #: \_\_\_\_\_ Relationship: \_\_\_\_\_

Contact #3: \_\_\_\_\_ Phone #: \_\_\_\_\_ Relationship: \_\_\_\_\_

Other responsible persons who are authorized to pick up the student from school (name, relationship, phone number):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Guardianship Status:** Mark the statement below which best describes your relationship to the student whom you wish to enroll at this school. Required documentation must be provided before the student can be enrolled.

1. \_\_\_\_ I am a parent of this child (by birth or legally adopted) and this child lives with both parents in one household.
2. \_\_\_\_ I am a parent of this child (by birth or legally adopted) and am divorced or separated from the other parent. I have been awarded either Physical Legal Custody or Joint Legal Custody through the court. To assist us in complying with court orders, you must provide us with a copy of the most recent legal court document stating that you have Physical Legal Custody or Joint Legal Custody of the child. Notarized statements are *unacceptable*.
3. \_\_\_\_ I am NOT a parent of this child. I am a relative or friend. Please choose one:
  - a. \_\_\_\_ I have been awarded Legal Guardianship of this child through the court. Verification of court order or DCFS placement must be provided. Notarized statements from parents are *unacceptable*.
  - b. \_\_\_\_ I do not have Legal Guardianship of this child. To file for Legal Guardianship, contact the Summit County District Court (435-336-3274) or go to <http://www.utcourts.gov/courts/juv/> (Guardianship of a Minor).
4. \_\_\_\_ I am a foster parent or proctor parent. Verification of court or agency placement must be provided.
5. \_\_\_\_ None of the above statements describe my relationship to this child. My relationship is: \_\_\_\_\_

By signing, I attest that all the information I have provided in this document is true and correct. I acknowledge that the falsification of any information may exclude my child from this school and also makes me subject to penalty of law. If there are any changes to my student's demographics, residency, or guardianship, I understand that I must notify the school in writing as soon as possible.

**Parent/Legal Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Under Utah Laws 53A-2-201 and 53A-2-202, a child is eligible to attend a public school if their custodial parent(s) or legal guardian(s) resides within the school boundaries. Exceptions may be made at the discretion of the Board of Education. Anyone requesting non-resident enrollment must contact the District Office for more information (refer to PCSD Policy 10010 Student Enrollment). To enroll, one of the following criteria must be met. The student seeking enrollment: (1) Resides with their custodial parent(s) or legal guardian(s) whose *primary residence* falls within the boundaries of the Park City School District; (2) Is under the custody and supervision of a Utah state agency; (3) Is under the supervision of a private or public agency which is in compliance with and is authorized to provide child placement services by the state; or (4) Is married or has been determined to be an emancipated minor by a court of law or by a state administrative agency authorized to make that determination. If information becomes available that an enrolled student does not meet any of the criteria listed above and cannot furnish the necessary documentation of residency, that student will not be considered a legal resident of the district and enrollment will be terminated. A separate registration form and subsequent documentation must be completed for each child you are registering.

# Park City High School

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## Request for Student Records

**Parent/Guardian** — Fill out the top part of this form and return it to Park City High School. We will request the records after your child is officially enrolled. NOTE: You are responsible for providing us with copies of your child's most recent Unofficial Transcript, Birth Certificate, and Immunization Record *at the time of enrollment*.

Student's Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Enrolling Grade Level: \_\_\_\_\_

Previous School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax: \_\_\_\_\_

Registrar Email: \_\_\_\_\_

Federal Law 99.31 allows for educational records to be sent between educational agencies without the parental signature requirement. Withholding of student records is prohibited under FERPA, UT Admin Rules R277-407-5 and R277-705-7, and Utah Code 53A-11-504.

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### **For Registrar Use:**

The above student has registered for enrollment at Park City High School and will begin on \_\_\_\_\_.

**Please forward the following requested records at your earliest convenience.** Do not send the original cumulative academic file (except for special education records). Copies are preferred.

**Mail the following to:** Park City High School  
Attn: Registrar  
1750 Kearns Blvd.  
Park City, UT 84060

- OFFICIAL** Transcript via mail (signed & sealed)
- ACT, SAT, AP Test Scores
- Attendance Records
- Discipline Records
- IEP / Special Education Records (send entire file)
- 504 Records
- ESL Records
- Original Utah Immunization Exemption Form
- Other:

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1st request \_\_\_\_\_ 2nd request \_\_\_\_\_ 3rd request \_\_\_\_\_



**New Student Information for Counseling Office**

Student's Name: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Where are you moving from? \_\_\_\_\_

**Interests/Hobbies:**

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**What concerns do you have about being a new student at PCHS:**

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## PRIMARY HOME LANGUAGE OTHER THAN ENGLISH (PHLOTE) SURVEY

★ **Section I to be answered for all students**

**Initial Language Assessment**

**Instructions:** The following questions must be asked of every student registered in the Park City School District. This is required information.

1. Is a native language other than English used in the home? Yes  No
2. What language? \_\_\_\_\_
3. What was the first language acquired by the student? \_\_\_\_\_
4. What language is most often spoken by the student? \_\_\_\_\_
5. How long has the student lived in the United States? \_\_\_\_\_
6. Student's ethnicity (check one): Asian \_\_\_ Black \_\_\_ Caucasian \_\_\_ Hispanic \_\_\_  
 Native American or Alaskan Native \_\_\_ Pacific Islander \_\_\_

**Note:** A test of English oral, reading, and writing proficiency must, by law, be administered to all students answering Yes to question number one, kindergarten and first grade students are only tested orally.

Parent's signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Section II to be completed for all students who speak a language other than English or who have a language other than English spoken in their home.**

School: \_\_\_\_\_ Student #: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_ Utah Zip: \_\_\_\_\_

Mailing Address (if different than street address): \_\_\_\_\_ City: \_\_\_\_\_ Utah Zip: \_\_\_\_\_

USA entry date: \_\_\_/\_\_\_/\_\_\_ Birth date: \_\_\_/\_\_\_/\_\_\_ Telephone #: (\_\_\_\_) \_\_\_\_\_ Sex: M  F

Country of origin (optional): \_\_\_\_\_

**Note:** Educational service cannot be denied based on any information in this survey.

Primary language(s) spoken in the home other than English: *For language codes refer to the ESL code sheet on the back of this form.*

Father:  Mother:  Guardian:  Student:

**Section III to be completed by the ESL staff**

| IDEA Proficiency Test ----- Re-Test |      |      |       |             |
|-------------------------------------|------|------|-------|-------------|
|                                     | Date | Form | Score | Designation |
| Oral                                |      |      |       | N L F       |
| Reading                             |      |      |       | N L F       |
| Writing                             |      |      |       | N L F       |

N: Non-English Proficient L: Limited English Proficient  
 F: Fluent English Proficient

**PLACEMENT Service Categories:**  
 ESL \_\_\_\_\_  
 Bilingual Assistance \_\_\_\_\_  
 Title I \_\_\_\_\_  
 Monitor \_\_\_\_\_  
 Special Ed. Referral \_\_\_\_\_  
 Academically Gifted \_\_\_\_\_  
 Other \_\_\_\_\_

ESL Teacher's Signature: \_\_\_\_\_

Comments: \_\_\_\_\_

| IDEA Proficiency Test ----- Re-Test |      |      |       |             |
|-------------------------------------|------|------|-------|-------------|
|                                     | Date | Form | Score | Designation |
| Oral                                |      |      |       | N L F       |
| Reading                             |      |      |       | N L F       |
| Writing                             |      |      |       | N L F       |

N: Non-English Proficient L: Limited English Proficient  
 F: Fluent English Proficient

**PLACEMENT Service Categories:**  
 ESL \_\_\_\_\_  
 Bilingual Assistance \_\_\_\_\_  
 Title I \_\_\_\_\_  
 Monitor \_\_\_\_\_  
 Special Ed. Referral \_\_\_\_\_  
 Academically Gifted \_\_\_\_\_  
 Other \_\_\_\_\_

ESL Teacher's Signature: \_\_\_\_\_

Comments: \_\_\_\_\_

**When completed, this form is to be filed in the student's cumulative folder.**

**PARK CITY SCHOOL DISTRICT**  
**2017-2018 CALENDAR**

|                                     |                  |                                  |
|-------------------------------------|------------------|----------------------------------|
| <b>FIRST DAY OF SCHOOL</b>          | <b>August 24</b> | <b>2017-18 Term Dates:</b>       |
| Labor Day (no school)               | September 4      | Semester 1 8/24/2017 – 1/12/2018 |
| Fall Recess (no school)             | October 19-20    | Semester 2 1/16/2018 – 6/6/2018  |
| Thanksgiving (no school)            | November 22-24   | Quarter 1 8/24/2017 – 10/27/2017 |
| Winter Recess (no school)           | Dec 21-Jan 1     | Quarter 2 10/30/2017 – 1/12/2018 |
| Martin Luther King (no school)      | January 15       | Quarter 3 1/16/2018 – 3/23/2018  |
| February Recess (no school)         | February 19-23   | Quarter 4 3/26/2018 – 6/6/2018   |
| Teacher In-Service (no school)      | March 19         |                                  |
| Spring Recess (no school)           | April 9-13       |                                  |
| Memorial Day (no school)            | May 28           |                                  |
| Graduation (last day for Seniors)   | June 1           |                                  |
| <b>LAST DAY OF SCHOOL</b>           | <b>June 6</b>    |                                  |
| Last day of school if snow day used | June 7           |                                  |

The district calendar and term dates are subject to change due to legislative directives or budget cuts.

**PARK CITY HIGH SCHOOL CALENDAR**

On the PCHS website (<http://pchs.pcschools.us>), click the "See what's going on this week" link for a quick view of events, or see the full calendar using the "Calendar" link at the top of the website. On the calendar page, you can use the little down-arrow on the top-right corner to customize what types of events you see. If you use Google Calendar, subscribe by clicking the "+Google Calendar" button.

**PARK CITY HIGH SCHOOL BELL SCHEDULES**

A student's schedule depends on their lunch time. A student's lunch time is based on their 3rd period teacher. Teacher lunch schedules will be posted around school by the first day of school. Please note that the student's lunch time could be different on Red and White days. A.M. Assembly and P.M. Assembly Bell Schedules are available on our website and in the school offices.

**DAILY BELL SCHEDULE:**

Zero Period 6:45 – 7:30 a.m.  
Warning Bell 7:30 a.m.

**1st Lunch Schedule**

1st Period 7:35 – 9:03  
2nd Period 9:09 – 10:48  
Miner Morning Show 9:09 – 9:20

**A LUNCH 10:48 – 11:17**

3rd Period 11:23 – 12:51  
4th Period 12:57 – 2:25

**2nd Lunch Schedule**

1st Period 7:35 – 9:03  
2nd Period 9:09 – 10:48  
Miner Morning Show 9:09 – 9:20

3rd Period 10:54 – 12:22  
**B LUNCH 12:22 – 12:51**

4th Period 12:57 – 2:25

**EARLY RELEASE SCHEDULE:**

Students are released at 1:45pm on Mondays.

Zero Period 6:45 – 7:30 a.m.  
Warning Bell 7:30 a.m.

**1st Lunch Schedule**

1st Period 7:35 – 8:56  
2nd Period 9:01 – 10:22  
**A LUNCH 10:22 – 10:52**  
3rd Period 10:57 – 12:18  
4th Period 12:23 – 1:45

**2nd Lunch Schedule**

1st Period 7:35 – 8:56  
2nd Period 9:01 – 10:22  
3rd Period 10:27 – 11:48  
**B LUNCH 11:48 – 12:18**  
4th Period 12:23 – 1:45